## Appendix 2 - Trigger matrix

### 1) Is it a change?

<table>
<thead>
<tr>
<th>2) Does it affect customer's significant characteristics?</th>
</tr>
</thead>
<tbody>
<tr>
<td>y / n</td>
</tr>
<tr>
<td>y</td>
</tr>
</tbody>
</table>

**If customer-specific requirements exist, the agreement is obligatory!**

### 3) Is the technical interface to the customer affected?

### 4) Type of change?

### 5) Does it affect contract documents (e.g., specifications, customer's drawing, data-sets,...)?

### 6) Are fitment, form, function, performance, reliability affected?

#### Electronic components (see ZVEI "Product/Process Change Notifications - Guideline for Automotive Electronic Components")

- e.g., change to design, tooling, ...
- e.g., change to sealing material, change to EMC capacitor, ...
- e.g., change to a dimension not included in the customer's drawing
- Change to materials
- Change to internal specification or tolerances outside customer's specification
- Change to internal specification or tolerances but still within customer's specification
- Change to identification of parts/materials but with unchanged composition
- Change in early man'f'ing stages (e.g., pre-drilled dimension for a shaft, wafer location,...)
- e.g., change in process chain (inc. supplier, duplicated production lines, ..)
- e.g., change in checks, checking sequence or other reasons......
- e.g., change in hardening parameters, injection temperature, ...
- e.g., change in process chain (inc. supplier, duplicated production lines, ..)

#### Design Mc

- y  
- n  

#### Proc'n - assembly

- y  
- n  

#### Testing

- y  
- n  

#### Transfer of production

- y  
- n  

#### Logistics

- y  
- n  

**From the reprint in September 2014, the translation of this row has been adapted to the German edition**

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