Application for Assessment registration

VDA QMC
German Association of the Automotive Industry
Quality Management Center

Application checklist:

> Parties involved in the assessment (This page)
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> Conformity and disclosure agreement signed by all parties (Page 2)
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> Assessment details and result (Page 3-4)
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> Terms of registration read and confirmed (Page 5)
>
> Corresponding intacs® assessment log (Separate attachment)

Return this application with the corresponding intacs® log as pdf documents to:

Automotive SPICE® Office: *office@automotivespice.com*

Parties involved:

Assessing Organization		
Company Name		*Legal entity name of the company performing the assessment*
Company Address		*Full company address*
Contact person name		*Firstname, Lastname*
Contact person email		*Email address*

Organization and Project assessed		
Company Name		*Please provide the legal entity name of the company which has been assessed.*
Project assessed		*Please provide a short name uniquely identifying the project assessed.*

Application for Assessment registration

Conformity and disclosure agreements

Assessing organization

We are applying for registration of the assessment result provided and hereby confirm the following:

- We have read and agree to the terms of registration on page 5 of this document, understanding a violation may lead to the loss of the registration.
- We agree to the storage of the related personal and non-personal data in a register.
- The information provided within this application is correct.
- We agree that the following information will be published on a website hosted by VDA QMC:
  - Name of the organization assessed (OA), Short name of the project assessed
  - Name of the assessing organization (AO)
  - The achieved capability level (minimum of process capability ratings)
  - Date and scope of the assessment
  - Name of the lead assessor with signature and intacs® ID
  - Process capability profile
- We acknowledge the registration fee structure as published on www.vda-qmc.de.
- We take full responsibility for the provided assessment result and the correct implementation of the assessment according to the requirements of ISO/IEC 33002.

Representative of the assessing organization			Responsible Lead Assessor	
Date			Date	
Full Name			Full Name	
Position			Intacs® ID	
Signature			Signature	

Organization assessed

We agree to register the assessment result provided and hereby confirm the following:

- We have read and agree to the terms of registration on page 5 of this document, understanding a violation may lead to the loss of the registration.
- We agree that the following information will be published on a website hosted by VDA QMC:
  - Name of the organization assessed (OA), Short name of the project assessed
  - Name of the assessing organization (AO)
  - The achieved capability level (minimum of process capability ratings)
  - Date and scope of the assessment
  - Name of the lead assessor with signature and intacs® ID
  - Process capability profile

Representative of the organization assessed	
Date	
Full Name	
Position	
Signature	

Application for Assessment registration

Assessment details and result

Assessment start date: *Assessment end date:*

Target capability level: *Process Assessment Model:*

All base processes shall be in scope of the assessment.

BASE							
Management and support		**PA 1.1**	**PA 2.1**	**PA 2.2**	**PA 3.1**	**PA 3.2**	**CL**
MAN.3 Project Management							
SUP.1 Quality Assurance							
SUP.8 Configuration Management							
SUP.9 Problem Resolution Management							
SUP.10 Change Request Management							

At least on complete Plug-in shall be in scope of the assessment.

PLUG INS							
System Engineering	**In Scope?**	**PA 1.1**	**PA 2.1**	**PA 2.2**	**PA 3.1**	**PA 3.2**	**CL**
SYS.2 System Requirements Analysis							
SYS.3 System Architectural Design							
SYS.4 System Integration and Integration Verification							
SYS.5 System Verification							
Software Engineering	**In Scope?**	**PA 1.1**	**PA 2.1**	**PA 2.2**	**PA 3.1**	**PA 3.2**	**CL**
SWE.1 Software Requirements Analysis							
SWE.2 Software Architectural Design							
SWE.3 Software Detailed Design / Unit Construction							
SWE.4 Software Unit Verification							
SWE.5 Software Component and Integration Verification							
SWE.6 Software Verification							
Hardware Engineering	**In Scope?**	**PA 1.1**	**PA 2.1**	**PA 2.2**	**PA 3.1**	**PA 3.2**	**CL**
HWE.1 Hardware Requirements Analysis							
HWE.2 Hardware Design							
HWE.3 Verification against Hardware Design							
HWE.4 Verification against Hardware Requirements							
Machine Learning	**In Scope?**	**PA 1.1**	**PA 2.1**	**PA 2.2**	**PA 3.1**	**PA 3.2**	**CL**
MLE.1 Machine Learning Requirements Analysis							
MLE.2 Machine Learning Architecture							
MLE.3 Machine Learning Training							
MLE.4 Machine Learning Model Testing							
SUP.11 Machine Learning Data Management							

Assessment details and result

Optional (flex) processes in scope of the assessment.

FLEX						
System Engineering	**In Scope?**	**PA 1.1**	**PA 2.1**	**PA 2.2**	**PA 3.1**	**PA 3.2**	**CL**
ACQ.4 Supplier Monitoring							
MAN.5 Risk Management							
MAN.6 Measurement							
SYS.1 Requirements elicitation							
VAL.1 Validation							
SPL.2 Product Release							
PIM.3 Process Improvement							
REU.2 Management of Products for Reuse							

Application for Assessment registration

Terms of registration

Trademark usage

Automotive SPICE® is a registered trademark of Verband der Automobilindustrie e.V. (VDA).

After successfully completing the registration process the assessing organization is entitled to use the Automotive SPICE® trademark and the associated logo as depicted below to issue a specific certificate of achievement for the assessment result provided within this application.

The assessing organization (AO) together with the lead assessor are fully responsible for the assessment result and the correct implementation of the assessment.

The usage of the registered trademarks intacs® and VDA QMC® and any associated logo is prohibited.

The registration and usage of the trademark is subject to a fee as communicated on www.vda-qmc.de.

Requirements for the certificate of achievement

The assessing organization (Issuer and owner of the certificate) is free to choose the layout of the certificate, if the following mandatory elements are contained:

- Automotive SPICE® Logo and the title „Certificate of Achievement"
- Name of the organization assessed (OA)
- The achieved capability level (minimum of process capability ratings)
- Short name of the project assessed
- Scope of the assessment
- Assessment date
- Registration number and QR-Code provided by VDA QMC
- Name of the assessing organization (AO) with signature
- Name of the lead assessor with signature and intacs® ID

The certificate may additionally contain the logos of the organization assessed (OA) and the assessing organization (AO), if both parties agree. The certificate may also contain additional decoration elements. The assessing organization is free to choose appropriate fonts, provided all mandatory elements are clearly visible.

The usage of any other logo or any additional text which may contain confidential information such as detailed findings or personal information is not allowed.

Requirements for the assessment to be registered

Assessment results can only be registered if the following prerequisites are met:

- The assessment team comprises at least one lead assessor and one co-assessor.
- The lead assessor has an intacs® Automotive SPICE® competent assessor level or higher.
- Any co-assessor has an intacs® Automotive SPICE® provisional assessor level or higher.
- All intacs licenses for the assessment team members are valid during the whole time of the assessment.
- The assessment is based on the 4.0 or higher version of the Automotive SPICE® process assessment model.
- The assessment was conducted after 1. of January 2025.

QR code based validation

The certificate issued by the assessing organization shall contain a QR Code provided by the registration office. This provides the possibility to validate the printed certificate by any third party using QR-Code scanning. This mechanism protects the registered certificate of achievement against fraud.

Scanning the QR-Code will forward to a VDA QMC hosted website containing mandatory information about the certificate and a detailed capability profile.